



Day	Date	Project	Purchase Order	Total Time	Notes	Travel Y/N	KMs
Wednesday	7/08/2024	DG Audit		3:45	Site visit and report write up	Y	52
Wednesday	7/08/2024	DG Audit		2:15	Site visit and report write up	Y	15
Thursday	8/08/2024	DG Audit		6:15	Report write up	N	
Friday	9/08/2024	DG Audit		3:00	Report write up	N	
Friday	9/08/2024	DG Audit		0:45	Report review and finalisation	N	
<b>TOTAL</b>				16:00			<b>67</b>